



## **Purchasing Checklist**

**Please apply the criteria below to help you in making purchasing decisions.**

- Your quality standards are met
- Friendly customer service
- Regulatory requirements for your home, office, plant or industry are met
- Pricing or bid is competitive
- Business is headquartered in Muskegon County
- Business is headquartered in West Michigan
- 50% of their employees reside in Muskegon County
- Minority or Woman-Owned
- A Diversified Workforce
- Environmentally Friendly
- A Small Business (Under \$800,000 in annual receipts)
- Member of a local Chamber of Commerce
- They invest or volunteer in community activities

**If all of these boxes are checked, you have found your preferred vendor, supplier or contractor!**

Connect with local businesses at  
[www.muskegon.org](http://www.muskegon.org)

